



Paid to THINK[®]
A leader's toolkit for redefining your future



PROJECT EVALUATION CHART

Projects	Time		Impact on Firm (1-100)	Min. ROI \$ € £ ¥ other return	Investment	Priority
	Max Hours	Max Days				

1. List your Projects in the first column. These can be projects that you're currently working on or that you would like to work on that have not yet been started.
2. Enter in the Time column the maximum number of hours and the maximum number of days that you would need to do the project correctly. (Ex. The project requires 7 hours, but those 7 hours must be spread over the course of 28 days.)
3. Assign an Impact rating that this project will have on your organization, where 1 is low and 100 is high. (No two projects may have the same Impact rating.)
4. Write the Minimum Return on Investment (ROI) you expect to receive using your currency. (If your project will not yield a financial return, enter the appropriate return anyway: number of lives saved, people fed, students graduated, etc.) Be consistent in all rows.
5. Record your best estimate of the Investment needed to run this project from start to finish. (Be sure to include hidden costs like your time, taking people off other projects, and so on.)
6. Rank each project's Priority based on your assessment of the criteria you have entered in all preceding columns.

